

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
AGENDA**



**THURSDAY, JULY 24, 2025
4801 AIRPORT PLAZA DRIVE
ROSA PARKS BOARD CHAMBER
3:30 P.M.**

Abigail Mejia, Chair
David Sutton, Vice Chair
Raul Añorve, Secretary/Treasurer
James Ahumada, Director
Eduardo Angeles, Director
Carl Kemp, Director
Randy Rawlings, Director

Joshua Hickman, City Representative
Christopher Koontz, City Representative

Kenneth A. McDonald
President and Chief Executive Officer

LONG BEACH TRANSIT BOARD OF DIRECTORS IN-PERSON MEETING

**MEMBERS OF THE PUBLIC CAN ATTEND MONTHLY BOARD MEETINGS AT LONG BEACH
TRANSIT CORPORATE OFFICE ROSA PARK BOARD CHAMBER, BY RIDING ROUTES 102, 104,
111 AND 112.**

**THE CLOSEST BUS STOPS TO LBTCO ARE LOCATED:
LAKEWOOD BLVD. AND SPRING ST.
CLARK AVE. AND 29TH ST.
SPRING ST. AND AIRPORT PLAZA DR.**

**TO CONNECT TO ROUTES 102 AND 104, TAKE ROUTES 21, 22, 23, 61, 71, 91, 92, 93, 101, 111, 112,
172, 173, 181 AND 182.**

**TO CONNECT TO ROUTES 111 AND 112, TAKE ROUTES 21, 22, 23, 91, 121, 131, 151, 171, 173, 175
AND 192.**

**MEMBERS OF THE PUBLIC MAY LISTEN TO THE MEETING BY DIALING
(669) 444-9171 AND ENTERING THE FOLLOWING
MEETING ID: 874 0416 6717**

**MEMBERS OF THE PUBLIC MAY ALSO JOIN THE VIDEO CONFERENCE VIA
THE FOLLOWING ZOOM MEETING LINK:
<https://us02web.zoom.us/j/87404166717>**

**PLEASE NOTE THE ZOOM MEETING MAY ENCOUNTER TECHNICAL DISRUPTIONS, BUT IN-
PERSON ACCESS AND PUBLIC COMMENT WILL CONTINUE TO BE AVAILABLE IN
ACCORDANCE WITH THE BROWN ACT**

**PERSONS WISHING TO ADDRESS THE BOARD MAY SUBMIT PUBLIC COMMENT VIA EMAIL OR
TELEPHONE. MEMBERS OF THE PUBLIC ALSO HAVE THE OPTION TO PROVIDE PUBLIC
COMMENT IN THE ZOOM MEETING BY USING THE RAISE HAND FUNCTION OR PRESSING *9 ON
YOUR PHONE**

Public comments on agenda items may be submitted by email to board@lbtransit.com or by telephone at 562.599.8599.

If calling, please leave a voicemail with your name (please state it clearly), your telephone number for a return call, and the item number on which you would like to comment (or specify "public comment").

If emailing, please include your name, your telephone number for a return call, and the item number on which you would like to comment (or specify "public comment").

More information on this process may be found at ridelbt.com/about-us

REGULAR MEETING – 3:30 P.M.

1. Call to Order. (Abigail Mejia)
2. Roll Call. (Jen Flores)
3. Employee Recognition. (Adebiyi Ojutiku)

Employees of the Month for July 2025:

Vondala Whitehead, Transit Service Delivery and Planning
Marlon Perez, Maintenance and Infrastructure
James Tai, Administrative Staff

INFORMATION ITEM

4. Public Comment.

Any member of the public may approach the lectern and, upon recognition by the Chair, state his or her name and proceed to address the Board on any item within the subject matter jurisdiction of the Long Beach Transit Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

5. President and CEO Report. (Kenneth McDonald)

INFORMATION ITEM

6. Long Beach Transit Updated Employee Guidance Report. (Kenneth McDonald)

INFORMATION ITEM

NOTICE TO THE PUBLIC

All matters included on the Consent Calendar are considered routine by the Long Beach Transit (LBT) Board of Directors and will all be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

CONSENT CALENDAR (7)

7. Recommendation to approve the minutes of the regular session meeting held on June 26, 2025.

Suggested Action: Approve recommendation.

REGULAR CALENDAR

8. Monthly Financial Report. (Lisa Patton)

INFORMATION ITEM

9. Recommendation to authorize the President and CEO to enter into a three-year contract with Dell Technologies for the Microsoft Enterprise Software Licensing Agreement, at an annual cost of \$364,325, with a total contract authorization amount of \$1,092,975, with a 5% contingency of \$54,649 for the total authorization amount, not to exceed \$1,147,624. (Pretty George)

Suggested Action: Approve recommendation.

10. Recommendation to adopt a resolution authorizing the President and CEO to file funding applications for Fiscal Year 2026 subsidies under Article IV of the Transportation Development Act and the State Transit Assistance programs in the amount of \$39,824,270. (Jenifer Maxwell)

Suggested Action: Approve recommendation.

11. System Security Report. (Billy Anderson)

INFORMATION ITEM

12. Public Comment.

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13. Board Requests.

14. Adjourn. The next regular meeting will be held on September 25, 2025. (Abigail Mejia)

Suggested Action: Approve recommendation.

Note:

Long Beach Transit intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired please call the Office of the Board Secretary 48 hours prior to the meeting at 562.599.8599. Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.



INFORMATION ITEM

Long Beach Transit Updated Employee Guidance

STAFF REPRESENTATIVE

Kenneth A. McDonald, President and CEO

BACKGROUND

On June 23, 2025, the President and CEO issued an internal memo outlining procedures to follow if federal agents attempted to access an LBT facility (non-public area). Although the memo was meant to address specific scenarios within LBT properties, it led to confusion and uncertainty.

LBT Employees:

To address these concerns, an updated internal memo was issued on July 14, 2025, providing guidance to help staff respond appropriately if approached by federal agents, whether at an LBT facility or onboard an LBT bus, while prioritizing employee safety and the well-being of LBT customers. In addition, the guidance included employee resources, such as Employee Assistance (EAP), to reiterate internal resources available to LBT staff.

The updated memo was developed in alignment with the City of Long Beach's protocols, incorporated input from legal counsel and LBT leadership, reflected the principles of the Long Beach Values Act, and ensured compliance with all applicable federal, state, and local laws.

Before the updated memo was shared with employees, an informational session was held to provide examples and address employee questions and concerns, with participation from internal and external legal counsel.

LBT Customers/Public:

To support customers, LBT placed multilingual take-one handouts on all buses explaining their rights under the Long Beach Values Act, starting Friday, July 11. This information was also shared at 106 high-traffic bus stops, in the Transit Gallery, and through LBT's website and social media channels, starting Monday, July 14.



Board Agenda Item No. 06 July 24, 2025

STAFF RECOMMENDATION

Not applicable. Information item only.

Kenneth A. McDonald
President and Chief Executive Officer

**LONG BEACH TRANSIT
BOARD OF DIRECTORS MEETING
MINUTES**



**THURSDAY, JUNE 26, 2025
4801 AIRPORT PLAZA DRIVE
ROSA PARKS BOARD CHAMBER
3:30 P.M.**

Abigail Mejia, Chair
David Sutton, Vice Chair
Raul Añorve, Secretary/Treasurer
James Ahumada, Director
Eduardo Angeles, Director
Carl Kemp, Director
Randy Rawlings, Director

Joshua Hickman, City Representative
Christopher Koontz, City Representative

Kenneth A. McDonald
President and Chief Executive Officer

REGULAR MEETING – 3:30 P.M.

1. Call to Order. (Abigail Mejia)

Chair Mejia called the meeting to order at 3:30 p.m.

2. Roll Call. (Jen Flores)

Directors Present: James Ahumada, Eduardo Angeles, Raul Añorve, Carl Kemp, Abigail Mejia, Randy Rawlings and David Sutton

3. Employee Recognition. (Elizabeth Brown)

Employees of the Month for June 2025:

Patrick Mansy, Transit Service Delivery and Planning
Myron Trimble, Maintenance and Infrastructure
Emily Peng, Administrative Staff

INFORMATION ITEM

Elizabeth Brown, Executive Director/VP, Organizational Development and Administration, presented the Employees of the Month for June 2025.

4. Public Comment.

Any member of the public may approach the lectern and, upon recognition by the Chair, state his or her name and proceed to address the Board on any item within the subject matter jurisdiction of the Long Beach Transit Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

Elliot Gonzales, gave a live public comment regarding a general comment regarding Board meeting location being centralized to downtown and ICE on the bus

David Hall gave a live regarding LBT's ICE policy.

James Nieuwdorp gave a live public comment regarding LBT's bus procurement.

5. President and CEO Report. (Kenneth McDonald)

INFORMATION ITEM

Vice Chair Sutton, announced that CEO, Kenneth McDonald, was selected by APTA as the Outstanding Chief Executive Officer.

Kenneth McDonald, President and CEO, presented his monthly report.

CEO McDonald provided a report on the LBT employee walking challenge and summer appreciation event.

CEO McDonald provided a summary of the LAX/Metro Transit Center event, CTA Legislative Day and APTA Legislative Day, attended by staff.

CEO McDonald provided a summary of the LBT Legislative Summit held on June 25, 2025.

CEO McDonald announced that LBT had been awarded the 2025 Annual Achievement of Excellence in Procurement and received the CTF Bus Transit Project of the Year.

CEO McDonald highlighted various community events LBT staff participated in for the month of June.

A video by TransPro spotlighting LBT's innovative performance was shown.

Secretary/Treasurer Añorve requested the LBT extend invitation to banquets to the unionized workforce.

Director Kemp requested that LBT also consider extending invitations to events to the Employees of the Month.

NOTICE TO THE PUBLIC

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CONSENT CALENDAR (6)

A motion was made by Director Angeles, seconded by Director Rawlings, to pass the consent calendar. The motion carried by the following vote:

Yes: 6 – James Ahumada, Eduardo Angeles, Raul Añorve, Carl Kemp, Abigail Mejia and Randy Rawlings

Abstain: 1 – Daivd Sutton

6. Recommendation to approve the minutes of the regular session meeting held on May 15, 2025.

Suggested Action: Approve recommendation.

REGULAR CALENDAR

7. Monthly Financial Report. (Lisa Patton)

INFORMATION ITEM

Lisa Patton, Executive Director/VP, Finance and Budget, presented the staff report.

Chair Mejia inquired if there was any other federal funding that need to be spent now.

Ms. Patton responded that LBT will draw down the rest of the ARPA funding in the first quarter of the new fiscal year instead of spreading it out through the year.

Item was received and filed

8. Recommendation to authorize the President and CEO to three-year base term contract with Colliers International for property management services at the corporate office building located at 4801 Airport Plaza Drive at a cost of \$858,575, with two, one-year options at \$304,032 for option year 1 and \$313,422 for option year 2 with a 10% contingency of \$147,603 and \$300,000 for owner's representative services for a total contract authorization not to exceed \$1,923,632. (Lisa Patton)

Suggested Action: Approve recommendation.

Ms. Patton presented the staff report.

Director Rawlings requested more information about the costs to be absorbed.

Ms. Patton responded that both vendors will be working in the month of August.

Secretary/Treasurer Añorve questioned if the SBE language was clear enough for audit purposes.

Ms. Patton responded that the data is reviewed and verified by the Office of Regulatory Compliance and Civil Rights.

Secretary/Treasurer Añorve inquired about the \$300,000 cost in the recommendation.

CEO McDonald responded that the cost is for the vendor to manage LBTCO capital projects.

A motion was made by Secretary/Treasurer Añorve, seconded by Director Angeles, to approve the recommendation. The motion carried by the following vote:

Yes: 7 – James Ahumada, Eduardo Angeles, Raul Añorve, Carl Kemp, Abigail Mejia, Randy Rawlings and David Sutton

9. Recommendation to authorize the President and CEO to enter into a contract with AECOM for Architect and Engineering design services in the amount of \$926,745 with a 15% contingency in the amount of \$139,011, for a total authorization amount not to exceed, \$1,065,756. (Jim Scott)

Suggested Action: Approve recommendation.

Jim Scott, Executive Director/VP, Maintenance and Infrastructure, presented the staff report.

Director Rawlings inquired about any risks of delays in the substation installation.

Mr. Scott responded that LBT is part of the Charge Ready Program and coordinates with SCE on the front end of a project and the application has already been approved.

Secretary/Treasurer Añorve inquired about what is included in the 30% design phase.

Mr. Scott explained the design build process.

Secretary/Treasurer Añorve inquired about the 15% contingency for this project.

Mr. Scott responded that this is LBT's first design/build project and wanted to

account for any scope adjustments that may arise.

A motion was made by Director Rawlings, seconded by Director Ahumada, to approve the recommendation. The motion carried by the following vote:

Yes: 7 – James Ahumada, Eduardo Angeles, Raul Añorve, Carl Kemp, Abigail Mejia, Randy Rawlings and David Sutton

10. Recommendation to authorize the President and CEO to enter into a contract with Model 1 Commercial Vehicles for the purchase of three (3) 2025 Ford E Transit battery electric Dial-A-Lift vans at a cost of \$322,011 with a 10% contingency of \$32,201 for a total authorization amount not to exceed \$354,212. (Sergio Ortiz)

Suggested Action: Approve recommendation.

Sergio Ortiz, Manager, Fleet Maintenance, presented the staff report.

Vice Chair Sutton inquired about the Dial A Lift Annual Ridership.

Mr. Ortiz stated staff would have to get back to the Board with that information.

Vice Chair Sutton inquired about the Dial A Lift Service.

CEO McDonald responded that staff would have to return to the Board with the requested information.

Director Ahumada inquired about the overall increase in capacity.

CEO McDonald responded that the capacity will double.

Secretary/Treasurer Añorve will the vehicles need additional customization after received.

Mr. Ortiz responded that the vehicles will be customized by the vendor.

A motion was made by Director Ahumada, seconded by Director Rawlings, to approve the recommendation. The motion carried by the following vote:

Yes: 7 – James Ahumada, Eduardo Angeles, Raul Añorve, Carl Kemp, Abigail Mejia, Randy Rawlings and David Sutton

11. Recommendation to authorize the President and CEO to enter into a contract with The LeFlore Group in the amount of \$192,554, with the option to extend for construction support services for \$95,934, with a 10% contingency of \$28,849, for a total authorization amount not to exceed \$317,337. (Kim Le)

Suggested Action: Approve recommendation.

Kim Le, Manager, Transit Customer Amenities, presented the staff report.

Director Angeles requested that the Board be given an opportunity for input on the final design.

Director Ahumada inquired how this project fits in with the City's pedestrian project.

CEO McDonald responded that this project is mainly for customer wayfinding in preparation for the Olympics.

Vice Chair Sutton requested that staff should go out to the LAX Transit Center.

Secretary/Treasurer Añorve requested staff survey riders for input on this project.

CEO McDonald responded that this project has received customer feedback during the planning phase.

City Representative Hickman requested that staff keep the Board engaged in this project.

Director Kemp requested that the Board be consulted during final recommendations.

CEO McDonald responded that staff would present the final design to the Board for input.

Discussion ensued regarding the presentation of City's pedestrian project to the LBT Board.

A motion was made by Director Angeles, seconded by Secretary/Treasurer Añorve, to approve the recommendation. The motion carried by the following vote:

Yes: 7 – James Ahumada, Eduardo Angeles, Raul Añorve, Carl Kemp, Abigail Mejia, Randy Rawlings and David Sutton

12. Recommendation to adopt a resolution approving Long Beach Transit's 2025 Title VI Program for the period August 1, 2025 through July 31, 2028 as required by the US Department of Transportation Title VI regulations, 49 CFR part 21. (Karen Kimber)

Suggested Action: Approve recommendation.

Karen Kimber, Manager, Regulatory Compliance and Civil Rights, presented the staff report.

Secretary/Treasurer Añorve inquired about the language in the resolution.

Ms. Kimber responded that the first language inquiry is correct, and the second inquiry needs to be changed to 2025.

Director Rawlings inquired about the timeline for the fare equity analysis.

Ms. Kimber responded that when LBT decided to make changes to fares the analysis would take place.

An amended motion was made by Secretary/Treasurer Añorve, seconded by Director Rawlings, to approve the recommendation with the resolution to be revised with the correct year of 2025. The motion carried by the following vote:

Yes: 7 – James Ahumada, Eduardo Angeles, Raul Añorve, Carl Kemp, Abigail Mejia, Randy Rawlings and David Sutton

13. Assembly Bill 2561 Compliance Report. (Elizabeth Brown)

INFORMATION ITEM

Elizabeth Brown, Executive Director/VP, Organizational Development and Administration, presented the staff report.

Item was received and filed

14. Presentation by AFSCME Representative
Luis Schmidt of the American Federation of State, County and Municipal Employees (AFSCME) will present on Assembly Bill 2561.

INFORMATION ITEM

Luis Schmidt, AFSCME Local 3620 Representative, presented the report.

James Nieuwdorp gave a live public comment regarding LBT's retention plan.

Ignacio Pimintal gave a live public comment regarding a salary survey.

Item was received and filed

Chair Mejia left the meeting at 5:47 p.m.

Directors Present: James Ahumada, Eduardo Angeles, Carl Kemp, Raul Añorve, Randy Rawlings and David Sutton

Directors Excused: Abigail Mejia

15. Public Comment.

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James Nieuwdorp gave a live public comment requested follow up on items 9 and 13.

16. Board Requests.

There were no Board requests.

17. Adjourn. The next regular meeting will be held on July 24, 2025. (Abigail Mejia)

Suggested Action: Approve recommendation.

Meeting adjourned at 5:50 p.m.

A motion was made by Director Angeles, seconded by Director Rawlings, to approve the recommendation. The motion carried by the following vote:

Yes: 6 – James Ahumada, Eduardo Angeles, Raul Añorve, Carl Kemp, Randy Rawlings and David Sutton

Excused: 1 – Abigail Mejia

Note:

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Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.

LONG BEACH TRANSIT
STATEMENT OF REVENUES AND EXPENSES
PRELIMINARY FOR PERIOD JULY 1, 2024 TO JUNE 30, 2025

Page 1 of 4

	June 2024	June 2025	June Budget	%	Year to Date FY 2024	Year to Date FY 2025	Year to Date Budget	%
OPERATING REVENUE								
Passenger Fares	\$1,182,793	\$753,570	\$754,969	100	\$9,643,525	\$9,715,948	\$9,392,135	103
Dial A Lift Fares	3,448	3,736	3,743	100	39,614	44,410	40,321	110
Aqua Service Fares	73,925	63,465	87,514	73	241,795	298,702	302,641	99
Special Event Service Revenue	25,111	15,874	2,360	673	100,247	216,494	41,338	524
Advertising Revenue	56,250	14,949	58,337	26	740,683	302,802	700,000	43
Interest & Miscellaneous	826,947	526,067	301,055	175	5,042,288	6,440,505	3,506,957	184
TOTAL OPERATING REVENUE	\$2,168,474	\$1,377,661	\$1,207,978	114	\$15,808,151	\$17,018,861	\$13,983,392	122
SUBSIDY REVENUE								
Federal	\$8,792,672	\$3,397	\$100,000	3	\$21,059,795	\$24,082,033	\$16,914,508	142
State	2,838,136	2,668,565	2,668,574	100	34,146,305	32,102,883	32,022,888	100
County	5,420,448	3,592,051	6,126,931	59	44,521,853	49,748,438	59,419,630	84
Local	365,485	732,805	780,897	94	9,259,427	9,162,410	9,849,503	93
TOTAL SUBSIDY REVENUE	\$17,416,741	\$6,996,818	\$9,676,402	72	\$108,987,380	\$115,095,763	\$118,206,529	97
TOTAL REVENUE	\$19,585,215	\$8,374,479	\$10,884,380	77	\$124,795,531	\$132,114,623	\$132,189,921	100
OPERATING EXPENSES								
Operations	\$6,995,086	\$5,253,891	\$5,443,075	97	\$63,063,570	\$67,874,003	\$65,404,774	104
Maintenance	3,204,283	2,778,898	2,620,513	106	30,947,794	31,934,210	31,321,333	102
Administration	3,107,691	2,698,437	2,508,033	108	26,212,495	26,829,244	28,996,898	93
Fuel & Lubricants	430,704	483,321	521,880	93	5,707,250	5,477,166	6,466,916	85
TOTAL OPERATING EXPENSES	\$13,737,764	\$11,214,547	\$11,093,501	101	\$125,931,110	\$132,114,623	\$132,189,921	100
NET INCOME (LOSS) BEFORE DEPR.	\$5,847,452	(\$2,840,068)	(\$209,122)		(\$1,135,579)	\$0	\$0	
DEPRECIATION	\$1,727,804	\$1,451,306	\$1,451,306	100	\$17,749,337	\$17,913,337	\$17,913,337	100

**LONG BEACH TRANSIT
SCHEDULE OF EXPENSES
PRELIMINARY FOR PERIOD JULY 1, 2024 TO JUNE 30, 2025**

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	Operations	Maintenance	Admin	Total Curr. Month	Current Month Budget	%	Year to Date	Year to Date Budget	%
LABOR									
Operators	\$2,627,707	\$0	\$0	\$2,627,707	\$2,649,242	99	\$32,603,592	\$33,251,100	98
Maintenance	0	640,385	0	640,385	632,976	101	7,916,841	7,626,766	104
Salaried	384,601	440,898	816,190	1,641,690	1,707,463	96	19,149,652	20,920,564	92
FRINGE BENEFITS									
FICA	208,077	76,526	59,519	344,122	360,462	95	4,164,770	4,464,363	93
Pension	350,724	126,114	93,375	570,213	666,225	86	7,194,168	8,246,588	87
Health	612,850	186,535	130,274	929,659	979,005	95	11,090,533	11,640,792	95
Workers' Compensation	445,754	41,725	1,651	489,130	488,430	100	11,657,816	5,861,193	199
Uniform & Tool Allowance	13,780	10,064	2,399	26,243	35,251	74	300,542	334,947	90
Unemployment & Other Fringes	3,767	3,600	61,352	68,720	56,203	122	566,463	568,535	100
SERVICES									
Advertising	0	0	192,004	192,004	90,996	211	889,868	910,452	98
Professional & Technical	21,196	35,142	391,160	447,497	386,623	116	3,585,780	4,216,696	85
Contract Maintenance	0	327,716	259,665	587,381	448,945	131	5,610,559	5,221,489	107
Security	261,131	38,989	0	300,121	400,656	75	3,643,541	4,151,682	88
Employment Physicals	0	0	17,969	17,969	18,000	100	231,983	216,000	107
Other	0	35,350	13,888	49,239	20,979	235	232,039	220,214	105

**LONG BEACH TRANSIT
SCHEDULE OF EXPENSES
PRELIMINARY FOR PERIOD JULY 1, 2024 TO JUNE 30, 2025**

Page 3 of 4

	Total			Current Month		Year to	Year to Date		
	Operations	Maintenance	Admin	Curr. Month	Budget	%	Date	Budget	%
MATERIALS & SUPPLIES									
Fuel & Lubricants	\$0	\$483,321	\$0	\$483,321	\$521,880	93	\$5,477,166	\$6,466,916	85
Fleet Parts & Supplies	0	530,132	0	530,132	498,292	106	6,270,370	5,874,240	107
Other Materials & Supplies	0	66,994	31,786	98,780	103,686	95	871,412	1,005,655	87
UTILITIES	0	137,492	63,532	201,023	183,342	110	2,086,478	2,110,214	99
CASUALTY/LIABILITY COSTS	0	7,895	369,133	377,027	393,269	96	4,559,489	4,719,239	97
PURCHASED TRANS. SERVICE									
Dial A Lift	104,932	0	0	104,932	118,544	89	1,234,907	1,347,366	92
Aqua Service	219,372	0	0	219,372	183,389	120	975,037	1,082,136	90
MISC. EXPENSES									
Dues & Subscriptions	0	0	13,573	13,573	15,837	86	164,780	190,000	87
Taxes, Fees	0	30,623	4,873	35,497	31,934	111	435,391	387,143	112
Training, Travel & Meetings	0	0	26,442	26,442	27,489	96	258,525	330,000	78
Schedules & Tickets	0	0	82,349	82,349	15,000	549	146,164	135,000	108
Safety & Misc. Items	0	7,220	26,390	33,610	15,326	219	176,727	184,000	96
Recruitment Advertising	0	0	17,636	17,636	11,475	154	80,726	101,475	80
Other	0	35,498	23,278	58,776	32,583	180	539,304	405,156	133
TOTAL OPERATING EXPENSES:	\$5,253,891	\$3,262,219	\$2,698,437	\$11,214,547	\$11,093,501	101	\$132,114,623	\$132,189,921	100

**LONG BEACH TRANSIT
PRELIMINARY BALANCE SHEET**

Page 4 of 4

	Balance at <u>06/30/25</u>	Balance at <u>05/31/25</u>	Balance at <u>06/30/24</u>
<u>ASSETS</u>			
Cash and Investments	92,031,533	95,831,091	77,935,103
Receivables			
Federal	303,419	306,169	9,515,933
State	4,961,816	3,935,297	2,349,526
County	300,946	783,375	556,796
Local	3,416,300	2,688,580	2,026,332
Miscellaneous	3,115,477	2,854,108	4,071,151
Materials & Supplies Inv.	4,119,713	4,129,301	3,957,166
Net Capital Assets	110,680,230	111,669,059	118,890,382
Other Assets	8,269,061	6,984,399	5,858,041
TOTAL ASSETS	<u>227,198,495</u>	<u>229,181,379</u>	<u>225,160,429</u>
<u>LIABILITIES AND CAPITAL</u>			
Trade Payables	5,283,122	3,338,897	6,047,758
Accrued Payroll Liabilities	8,169,489	8,751,394	8,825,613
Net Pension Liability (GASB 68)	28,978,646	28,978,646	28,978,646
Compensated Absence Liabilities	4,348,649	4,302,326	3,792,776
Estimated Liabilities	72,635,543	73,163,079	66,407,524
Deferred Credits	26,550,669	25,585,567	16,165,417
TOTAL LIABILITIES	<u>145,966,118</u>	<u>144,119,910</u>	<u>130,217,733</u>
Federal Capital Contributions	341,103,399	340,803,379	340,073,808
State Capital Contributions	122,776,145	122,716,194	115,856,658
Local Capital Contributions	133,267,866	133,165,555	131,513,925
Accumulated Earnings (Losses)	(515,915,032)	(511,623,658)	(492,501,696)
TOTAL CAPITAL	<u>81,232,377</u>	<u>85,061,470</u>	<u>94,942,695</u>
TOTAL LIABILITIES AND CAPITAL	<u>227,198,495</u>	<u>229,181,379</u>	<u>225,160,429</u>



RECOMMENDED ACTION

To authorize the President and CEO to enter into a three-year contract with Dell Technologies, for Microsoft Enterprise Software Licensing.

STAFF REPRESENTATIVE

Pretty George, Executive Director/VP, Information Technology

BACKGROUND

In December 2022, the Long Beach Transit (LBT) Board of Directors authorized the President and CEO to enter into a contract with Dell Technologies for the renewal of LBT's Microsoft Enterprise Software licensing. This agreement ensures that LBT maintains the necessary software licensing to support its core technology infrastructure, enhance productivity, and ensure compliance with industry standards.

As the current agreement approaches its renewal period, LBT intends to renew the Microsoft Enterprise software licensing agreement. In addition to renewing essential software licensing, this agreement will support the introduction of new Microsoft technologies to further enhance organizational efficiency. Key among these innovations is Microsoft Copilot, an AI-powered productivity tool designed to streamline workflows, assist employees in completing tasks more efficiently, and improve collaboration across the organization.

This renewal continues LBT's commitment to providing staff with the latest technology tools, improving operational effectiveness, and maintaining a secure and modern IT environment aligned with industry best practices.

PROCUREMENT

LBT procurement policies allow LBT to purchase equipment from a previously competed cooperative contract. A "cooperative procurement contract" means a contract entered into between a state government and/or eligible nonprofit entity and one or more vendors, under which the vendors agree to provide services to multiple participants.

To carry out the procurement, staff leveraged the County of Riverside's cooperative agreement. This contract was established by law to assist public agencies with access to competitively procured goods and services.

Dell Technologies located in Pasadena, California has an existing contract with County of Riverside that includes Microsoft software licenses that meet all of LBT's requirements.

Dell Technologies price under the County of Riverside contract was found to be fair and reasonable by the LBT Procurement department.



DBE/SBE PARTICIPATION

A Small Business Enterprise goal was not set for this contract due to the proprietary status of Microsoft software licensing agreements. Dell Technologies could not subcontract any portion of the Microsoft software licensing agreement.

ALTERNATIVES CONSIDERED

LBT explored alternative procurement options to ensure competitive pricing and value for the organization. After evaluating available cooperative purchasing agreements and direct vendor quotes, LBT determined that the County of Riverside cooperative agreement offered the most advantageous pricing and terms. This cooperative agreement provided a cost-effective solution while streamlining the procurement process through an established and reputable contract vehicle.

BUDGETARY/FISCAL IMPACT

Funds are included in Fiscal Year 2026 Operating Budget, and funding for subsequent years will be included in future operating budgets.

STAFF RECOMMENDATION

Staff is requesting the LBT's Board of Directors to authorize the President and CEO to enter into a three-year contract with Dell Technologies for the Microsoft Enterprise Software Licensing Agreement, at an annual cost of \$364,325, with a total contract authorization amount of \$1,092,975, with a 5% contingency of \$54,649 for the total authorization amount, not to exceed \$1,147,624.

Kenneth A. McDonald
President and Chief Executive Officer



RECOMMENDED ACTION

To adopt a resolution authorizing the President and CEO to file funding applications for Fiscal Year 2026 subsidies under Article IV of the Transportation Development Act (TDA) and the State Transit Assistance (STA) programs.

STAFF REPRESENTATIVE

Jenifer Maxwell, Manager, Capital Programs

BACKGROUND

Long Beach Transit (LBT) is eligible to receive funding from Article IV of the Transportation Development Act (TDA) and the State Transit Assistance programs, STA and Senate Bill 1 (SB 1) STA. Funds are allocated to transit agencies on a formula basis and may be spent on operating and capital projects. Applications to claim these funds must be filed with the Los Angeles County Metropolitan Transportation Authority (Metro), as the agency serves as the Regional Transportation Planning Agency (RTPA) for Los Angeles County. The TDA allocation also includes funds allocated to the California Transit Training Consortium (CTTC) through LBT.

ALTERNATIVES CONSIDERED

LBT considered other funding sources other than TDA, STA, and SB1 STA programs. Upon evaluation, staff concluded there is a need for reliable local, state, and regional funding sources to fund a portion of the planned Fiscal Year (FY) 2026 operating and capital budgets. LBT's inability to apply for these funds would substantially impact the FY 2026 operating and capital budgets.

BUDGETARY/FISCAL IMPACT

These funds will support LBT's Fiscal Year 2026 budget previously approved by the Board at the May 15, 2025 Board of Directors meeting. In FY 2026, LBT is eligible to receive \$39,824,270 and will use these funds to support daily operations and capital project needs. Below are the amounts and sources of the subsidies included in the FY 2026 budget.

TDA Article IV	\$27,694,157
STA	6,920,997
<u>SB1 STA</u>	<u>5,209,116</u>
Total	\$39,824,270



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STAFF RECOMMENDATION

Staff is recommending LBT's Board of Directors adopt a resolution authorizing the President and CEO to file funding applications for Fiscal Year 2026 subsidies under Article IV of the Transportation Development Act and the State Transit Assistance programs in the amount of \$39,824,270.

Kenneth A. McDonald
President and Chief Executive Officer



RESOLUTION OF LONG BEACH TRANSIT

Resolution authorizing the filing of Local Transportation Funds (LTF) Article 4, Public Utilities Code (PUC) Section 99260 (a); State Transit Assistance Funds (STAF) Article 6.5 PUC Section 99315 under the Transportation Development Act (TDA); and PUC Section 99314 with the Los Angeles County Metropolitan Transportation Authority (Metro).

WHEREAS, Metro has been designated to disburse TDA, STA, and SB1 Funds; and

WHEREAS, the TDA, STA, and SB1 funds claims request will impose certain obligations upon the application and may require the applicant to abide by standards of assurances now

THEREFORE, BE IT RESOLVED by the Board of Directors of Long Beach Transit (LBT):

1. That the President and CEO or their designee is authorized to file the TDA Claim for LTF Article 4, PUC Section 99260 (a) and STAF Article 6.5 PUC Section 99315, and Section 99314 on behalf of LBT with Metro.
2. That the President and CEO is authorized to file with the TDA Claim and Standard Assurances for Applicants for LTF and STAF.

CERTIFICATION

The undersigned duly appointed Chair certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the LBT Board of Directors held on July 24, 2025.

Abigail Mejia
Chair, Board of Directors

Date



INFORMATION ITEM

Long Beach Transit System Security Report.

STAFF REPRESENTATIVE

Billy Anderson, Manager, System Security

BACKGROUND

Long Beach Transit's System Security Department operates under the Transit Service Delivery and Planning Division and is responsible for overseeing the agency's comprehensive security program. This includes the protection of LBT facilities and assets, coordination with contracted law enforcement and security personnel, and implementation of customer-facing security initiatives.

System Security manages three key components of LBT's safety and security efforts:

- **Transit Ambassadors** – Provided through a contract with Allied Universal Security (AUS), 13 Transit Ambassadors serve as a visible, customer-focused presence throughout the system. Their primary role is to enhance the customer experience while supporting a safe environment for both passengers and Bus Operators.
- **Long Beach Police Department (LBPD) – Transit Enforcement Detail (TED)** – Through a partnership with LBPD, eight sworn officers are assigned to the TED. These officers respond to transit-related incidents and maintain a law enforcement presence in high-traffic areas such as buses, bus stops, shelters, and the Transit Gallery. They also provide direct support to Transit Ambassadors when needed.
- **Facility Security Officers** – AUS also provides 20 contracted security officers who are stationed across LBT1, LBT2 and LBTCO. These officers are responsible for securing agency property, protecting employees, and monitoring access to ensure the safety of LBT's operational environments.

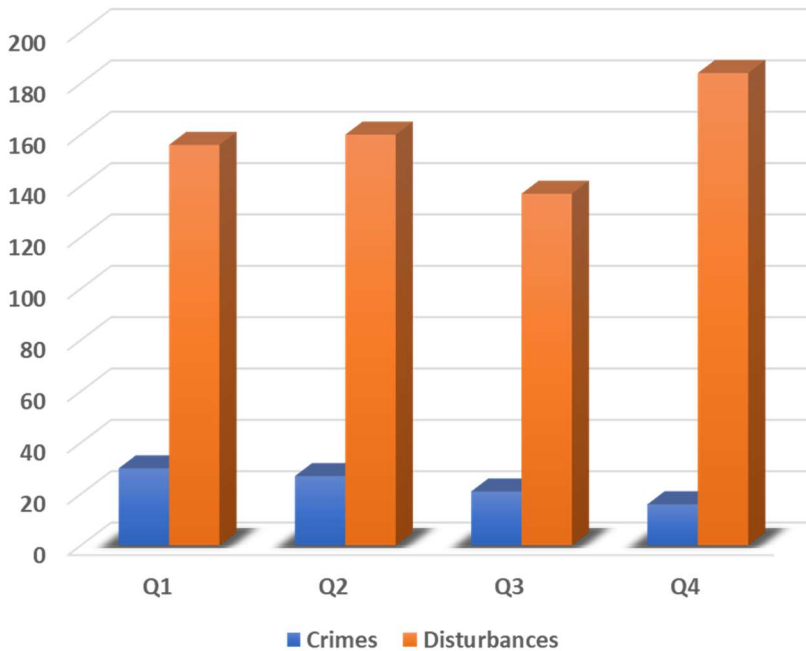
System Security also serves as a liaison with local, state, and federal agencies, including the Department of Homeland Security, ensuring that LBT remains aligned with broader public safety initiatives and emergency preparedness efforts.

Fiscal Year (FY) 2025 Crime and Disturbance Statistics

Reported crimes and disturbances throughout the transit system are continuously monitored and tracked via an internal database aligned with the fiscal year (July through June). Incidents are recorded when Bus Operators report onboard or bus stop-related issues to the TSD Communications Center.



FY25 – Quarterly Reporting



Annual Reported Incidents:

- FY24: 116 crimes | 719 disturbances
- FY25: 94 crimes | 637 disturbances

This reflects an 18.9% decrease in reported crimes and an 11.4% decrease in reported disturbances compared to the previous fiscal year.

The downward trend highlights the continued success of coordinated safety strategies led by the Police Department, Transit Enforcement Detail, Transit Ambassadors, and Transit Services Division (TSD) Supervisors. These joint efforts reinforce the agency’s ongoing commitment to providing a safe and secure transit environment for both employees and customers. A comparative FY25 safety trend graph is included for reference.

ELERTS SeeSay Pilot

Long Beach Transit System Security is preparing to launch a one-year pilot program in partnership with ELERTS, introducing the *See Say* incident-reporting platform. Set to begin in the first quarter of FY26, this initiative will give customers a more comprehensive, real-time, and discreet way of reporting safety, security, and service-related concerns.

Customers will be able to submit reports through several convenient channels, including the See Say mobile app, a website form, Text-a-Tip, voicemail, and email. Reports submitted



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through the mobile app have the option to be anonymous and discreet, allowing customers to communicate concerns without compromising their personal safety.

Examples of reportable incidents include crimes in progress, panhandling, harassment or threats, and vandalism or other onboard security issues.

Submitted reports will be routed through the ELERTS See Say console, which will be jointly monitored by the TSD Communications Center and LBT System Security. The system features real-time two-way chat, enabling dispatchers to engage directly with customers to provide follow-up or reassurance. This setup will support faster coordination of responses, keeping customers informed and ensuring assistance is dispatched promptly.

By enhancing communication and response capabilities, this pilot program represents a proactive step toward strengthening safety and security across the LBT system.

STAFF RECOMMENDATION

Not applicable. Information item only.

Kenneth A. McDonald
President and Chief Executive Officer