

**LONG BEACH TRANSIT  
BOARD OF DIRECTORS MEETING  
AGENDA**



**THURSDAY, SEPTEMBER 25, 2025  
4801 AIRPORT PLAZA DRIVE  
ROSA PARKS BOARD CHAMBER  
3:30 P.M.**

Abigail Mejia, Chair  
David Sutton, Vice Chair  
Raul Añorve, Secretary/Treasurer  
James Ahumada, Director  
Eduardo Angeles, Director  
Carl Kemp, Director  
Randy Rawlings, Director

Joshua Hickman, City Representative  
Christopher Koontz, City Representative

Kenneth A. McDonald  
President and Chief Executive Officer

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**LONG BEACH TRANSIT BOARD OF DIRECTORS IN-PERSON MEETING**

**MEMBERS OF THE PUBLIC CAN ATTEND MONTHLY BOARD MEETINGS AT LONG BEACH  
TRANSIT CORPORATE OFFICE ROSA PARK BOARD CHAMBER, BY RIDING ROUTES 102, 104,  
111 AND 112.**

**THE CLOSEST BUS STOPS TO LBTCO ARE LOCATED:  
LAKEWOOD BLVD. AND SPRING ST.  
CLARK AVE. AND 29TH ST.  
SPRING ST. AND AIRPORT PLAZA DR.**

**TO CONNECT TO ROUTES 102 AND 104, TAKE ROUTES 21, 22, 23, 61, 71, 91, 92, 93, 101, 111, 112,  
172, 173, 181 AND 182.**

**TO CONNECT TO ROUTES 111 AND 112, TAKE ROUTES 21, 22, 23, 91, 121, 131, 151, 171, 173, 175  
AND 192.**

**MEMBERS OF THE PUBLIC MAY LISTEN TO THE MEETING BY DIALING  
(669) 444-9171 AND ENTERING THE FOLLOWING  
MEETING ID: 874 0416 6717**

**MEMBERS OF THE PUBLIC MAY ALSO JOIN THE VIDEO CONFERENCE VIA  
THE FOLLOWING ZOOM MEETING LINK:  
<https://us02web.zoom.us/j/87404166717>**

**PLEASE NOTE THE ZOOM MEETING MAY ENCOUNTER TECHNICAL DISRUPTIONS, BUT IN-  
PERSON ACCESS AND PUBLIC COMMENT WILL CONTINUE TO BE AVAILABLE IN  
ACCORDANCE WITH THE BROWN ACT**

**PERSONS WISHING TO ADDRESS THE BOARD MAY SUBMIT PUBLIC COMMENT VIA EMAIL OR  
TELEPHONE. MEMBERS OF THE PUBLIC ALSO HAVE THE OPTION TO PROVIDE PUBLIC  
COMMENT IN THE ZOOM MEETING BY USING THE RAISE HAND FUNCTION OR PRESSING \*9 ON  
YOUR PHONE**

Public comments on agenda items may be submitted by email to [board@lbtransit.com](mailto:board@lbtransit.com) or by telephone at 562.599.8599.

If calling, please leave a voicemail with your name (please state it clearly), your telephone number for a return call, and the item number on which you would like to comment (or specify "public comment").

If emailing, please include your name, your telephone number for a return call, and the item number on which you would like to comment (or specify "public comment").

More information on this process may be found at [ridelbt.com/about-us](http://ridelbt.com/about-us)

## **REGULAR MEETING – 3:30 P.M.**

1. Call to Order. (Abigail Mejia)
2. Roll Call. (Jen Flores)
3. Employee Recognition. (Elizabeth Brown)

Employees of the Month for August 2025:

Jose Garcia, Transit Service Delivery and Planning  
Nam Ngo, Maintenance and Infrastructure  
Thelma Zaras-Medrano, Administrative Staff

Employees of the Month for September 2025:

Gustavo Prado, Transit Service Delivery and Planning  
Samrith Sar, Maintenance and Infrastructure  
Ricardo Marquez, Administrative Staff

### **INFORMATION ITEM**

4. Public Comment.

Any member of the public may approach the lectern and, upon recognition by the Chair, state his or her name and proceed to address the Board on any item within the subject matter jurisdiction of the Long Beach Transit Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

5. President and CEO Report. (Kenneth McDonald)

### **INFORMATION ITEM**

## **NOTICE TO THE PUBLIC**

All matters included on the Consent Calendar are considered routine by the Long Beach Transit (LBT) Board of Directors and will all be enacted by one motion. There will be no separate discussion of these items unless a member of the Board of Directors or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

## CONSENT CALENDAR (6)

6. Recommendation to approve the minutes of the regular session meeting held on July 24, 2025.

**Suggested Action:** Approve recommendation.

## REGULAR CALENDAR

7. Monthly Financial Report. (Lisa Patton)

### INFORMATION ITEM

8. Recommendation to authorize the President and CEO to enter into a five-year contract with Vontas for cloud implementation, ongoing maintenance and support of the TransitMaster software, for a cost of \$2,721,559 with a 5% contingency \$136,078 for a total authorization amount not to exceed \$2,857,637. (Pretty George)

**Suggested Action:** Approve recommendation.

9. Recommendation to authorize the President and CEO to enter into a three-year contract with Downtown Long Beach Alliance (DTLB) for cleaning and monitoring services at the Transit & Visitor Information Center (TVIC) at a cost of \$887,013 with two, one-year options at \$315,765 for Option Year 1 and \$326,843 for Option Year 2, for a total authorization amount not to exceed \$1,529,622. (Jim Scott)

**Suggested Action:** Approve recommendation.

10. Recommendation to adopt a resolution authorizing the President and CEO to submit a funding request to the California Department of Transportation for Senate Bill 1 State of Good Repair funds to obligate allocated funding in the amount of \$1,957,964 for Long Beach Transit's capital projects. (Marisol Barajas)

**Suggested Action:** Approve recommendation.

11. February 2026 Service Change. (Jessica Cignarella)

### INFORMATION ITEM

12. 2028 Olympic Update. (Kimberly Yu)

### INFORMATION ITEM

13. Public Comment.

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14. Closed Session.

Subject 1.6 Conference with Legal Counsel - Anticipated Litigation (Government Code Secs. 54956.9(d)(2) and 54956.9(e)(1))  
Type Discussion / Possible Action (1 case)

15. Recommendation to adopt a resolution approving the Amended Articles of Incorporation of the Long Beach Public Transportation Company to conform to requirements for property tax exemption under California Revenue and Taxation Code section 214. (Vince Ewing)

**Suggested Action:** Approve recommendation.

16. Board Requests.

17. Adjourn. The next regular meeting will be held on October 23, 2025. (Abigail Mejia)

**Suggested Action:** Approve recommendation.

Note:

Long Beach Transit intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If special accommodation is desired please call the Office of the Board Secretary 48 hours prior to the meeting at 562.599.8599. Long Beach Transit is an entity which is separate and distinct from the City of Long Beach.

**LONG BEACH TRANSIT  
BOARD OF DIRECTORS MEETING  
MINUTES**



**THURSDAY, JULY 24, 2025  
4801 AIRPORT PLAZA DRIVE  
ROSA PARKS BOARD CHAMBER  
3:30 P.M.**

Abigail Mejia, Chair  
David Sutton, Vice Chair  
Raul Añorve, Secretary/Treasurer  
James Ahumada, Director  
Eduardo Angeles, Director  
Carl Kemp, Director  
Randy Rawlings, Director

Joshua Hickman, City Representative  
Christopher Koontz, City Representative  
  
Kenneth A. McDonald  
President and Chief Executive Officer

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**REGULAR MEETING – 3:30 P.M.**

1. Call to Order. (Abigail Mejia)

Chair Mejia called the meeting to order at 3:31 p.m.

2. Roll Call. (Jen Flores)

**Directors Present:** James Ahumada, Eduardo Angeles, Raul Añorve, and Abigail Mejia

**Directors Excused:** Carl Kemp, David Sutton and Randy Rawlings

3. Employee Recognition. (Adebisi Ojutiku)

Employees of the Month for July 2025:

Vondala Whitehead, Transit Service Delivery and Planning  
Marlon Perez, Maintenance and Infrastructure  
James Tai, Administrative Staff

**INFORMATION ITEM**

Adebisi Ojutiku, Manager, Human Resources, presented the Employees of the Month for July 2025.

Director Rawlings joined the Board of Directors meeting at 3:32 p.m.

Director Kemp joined the Board of Directors meeting at 3:34 p.m.

**Directors Present:** James Ahumada, Eduardo Angeles, Raul Añorve, Carl Kemp, Abigail Mejia, and Randy Rawlings

**Directors Excused:** David Sutton

4. Public Comment.

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be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

Mauro Varela, ATU Vice President, gave a live public comment introducing himself to the Board.

5. President and CEO Report. (Kenneth McDonald)

INFORMATION ITEM

Kenneth McDonald, President and CEO, presented his monthly report.

CEO McDonald informed the Board about a thermal incident that occurred with one of the BEB buses.

Secretary/Treasurer Añorve inquired if any one was hurt.

CEO McDonald replied that the bus was not in service and no employees were injured.

Director Angeles suggested a fire watch for the other buses.

CEO McDonald explained that there is a standard operating procedure to move all buses away from the incident and the buses are monitored.

CEO McDonald extended his appreciation to the Deputy Director of the Port of Long Beach, Jim Underwood and the Long Beach Fire Department Battalion Chief, Chris Shultz who assisted with the incident.

Director Rawlings inquired about what the manufacturer's plan is to address the incident.

CEO McDonald responded that the manufacturer will be on site to investigate the cause.

Secretary/Treasurer Añorve inquired if LBT will be releasing a statement regarding the incident.

CEO McDonald responded that staff has been responding to media questions, however there is no plan for a statement.

Director Kemp suggested that staff draft a statement regarding the incident.

Chair Mejia inquired about the timeline of the investigation.

CEO McDonald responded that the battery has to be isolated for six days before the battery can be inspected, there is no set timeline for the investigation.

CEO McDonald informed the Board about the July Safety Blitz at the Transit Gallery.

CEO McDonald highlighted various community events LBT staff participated in for the month of July.

CEO McDonald gave a summary of the APTA Transit Board Member Seminar attended by Board Directors and staff.

Director Angeles, Secretary/Treasurer Añorve and Chair Mejia gave a summary of their experiences at the APTA Transit Board Member Seminar.

CEO McDonald provided a summary of his attendance at an annual CEO forum.

6. Long Beach Transit Updated Employee Guidance Report. (Kenneth McDonald)

**INFORMATION ITEM**

CEO McDonald presented the staff report.

Director Ahumada inquired if feedback on the signage has been received and if ridership has been impacted.

CEO McDonald stated that the information provided came from the city. He also reported that there has been a decrease in ridership over the last month.

Secretary/Treasurer Añorve made the following recommendations: Develop faster communication protocols during crises. Provide ongoing training, proactive engagement and promote available resources more visibly. Engage directly with immigrant communities and advocacy groups; ensure managers promptly distribute multi-lingual handouts. Develop contingency plan for potential federal enforcement activity. Improve communication and clarify lines of responsibility between staff leadership and the Board during future response efforts.

Director Kemp requested staff agendaize an item to brand the “Know Your Rights” materials on the September agenda.

Chair Mejia inquired if the guide is available on all LBT buses.

CEO McDonald responded that the information is available on all LBT buses.

**NOTICE TO THE PUBLIC**

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separate item.

## CONSENT CALENDAR (7)

**A motion was made by Director Rawlings, seconded by Director Angeles, to pass the consent calendar. The motion carried by the following vote:**

**Yes:** 6 – James Ahumada, Eduardo Angeles, Raul Añorve, Carl Kemp, Abigail Mejia and Randy Rawlings

**Excused:** 1 – Daivd Sutton

7. Recommendation to approve the minutes of the regular session meeting held on June 26, 2025.

**Suggested Action:** Approve recommendation.

## REGULAR CALENDAR

8. Monthly Financial Report. (Lisa Patton)

### INFORMATION ITEM

Lisa Patton, Executive Director/VP, Finance and Budget, presented the staff report.

Director Angeles inquired about what is being done to address the rising cost in workers' comp costs.

Ms. Patton responded that staff are looking at ways to address the rising cost.

City Representative Koontz inquired about the advertising revenue.

Ms. Patton responded that the advertising transitioned to a new vendor in January, with an anticipated six-month transition period during which fewer ads were sold. The minimum annual guarantee took effect in July, and advertising activity is now beginning to increase

9. Recommendation to authorize the President and CEO to enter into a three-year contract with Dell Technologies for the Microsoft Enterprise Software Licensing Agreement, at an annual cost of \$364,325, with a total contract authorization amount of \$1,092,975, with a 5% contingency of \$54,649 for the total authorization amount, not to exceed \$1,147,624. (Pretty George)

**Suggested Action:** Approve recommendation.

Pretty George, Executive Director/VP, Information Technology, presented the

staff report.

Director Rawlings inquired how the technology will be used.

Ms. George responded that employees will be able to use one system to find internal documents and use AI notetaking.

Director Rawlings inquired if staff have been identified for phased rollouts.

Ms. George responded that training will be provided, and cohorts have been identified to pilot the system.

Director Rawlings inquired about when the system will go live.

Ms. George responded that Teams Premium will be live in September and Co-Pilot will be phased in once security protocols have been established.

**A motion was made by Secretary/Treasurer Añorve, seconded by Director Ahumada, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 – James Ahumada, Eduardo Angeles, Raul Añorve, Carl Kemp, Abigail Mejia and Randy Rawlings

**Excused:** 1 – Daivd Sutton

10. Recommendation to adopt a resolution authorizing the President and CEO to file funding applications for Fiscal Year 2026 subsidies under Article IV of the Transportation Development Act and the State Transit Assistance programs in the amount of \$39,824,270. (Jenifer Maxwel)

**Suggested Action:** Approve recommendation.

Jenifer Maxwel, Manager, Capital Programs, presented the staff report.

Secretary/Treasurer Añorve inquired if there is a contingency plan if there are any shortfall or delays in the funding.

Ms. Maxwel responded that it's not an issue.

Secretary/Treasurer Añorve asked for clarification on wording in the resolution.

CEO McDonald clarified the statement.

Secretary/Treasurer Añorve recommended wording changes on the resolution.

Discussion ensued regarding whether a new motion needed to be made to incorporate Secretary/Treasurer Añorve recommendations.

General Counsel Vince Ewing stated that the wording does not need to be changed on the document.

**A motion was made by Director Angeles, seconded by Director Rawlings, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 – James Ahumada, Eduardo Angeles, Raul Añorve, Carl Kemp, Abigail Mejia and Randy Rawlings

**Excused:** 1 – Daivd Sutton

11. System Security Report. (Billy Anderson)

INFORMATION ITEM

Billy Anderson, Manager, System Security, presented the staff report.

Director Kemp asked for clarification if staff provides clothing to individuals experiencing homelessness.

Mr. Anderson responded that clothing donations are collected by staff and stored in police vehicles and distributed as needed during encounters.

Director Kemp inquired if this is a standard industry practice.

Mr. Anderson replied he is not aware of any other agencies that provide this service.

Secretary/Treasurer Añorve requested staff report back after the 1<sup>st</sup> quarter of the SeeSay App implementation.

CEO McDonald responded staff will provide an update after the pilot has been in effect for six months.

Secretary/Treasurer Añorve inquired how often TED officers board buses.

Mr. Anderson replied that bus boardings are conducted weekly, based on customer, operator and staff complaints.

12. Public Comment.

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state his or her name and proceed to address the Board on any item within the subject matter jurisdiction of the Long Beach Transit Board of Directors, provided that no action may be taken on off-agenda items unless authorized by law. Comments shall be limited to three minutes, unless different time limits are set by the Chair, subject to the approval of the Board.

There were no public comments.

13. Board Requests.

Director Ahumada requested a report on the Neighbor-to-Neighbor program.

Secretary/Treasurer Añorve requested updates on three projects approved by the Board, the list of projects was provided to staff in writing.

14. Adjourn. The next regular meeting will be held on September 25, 2025. (Abigail Mejia)

**Suggested Action:** Approve recommendation.

Meeting adjourned at 5:17 p.m.

**A motion was made by Director Angeles, seconded by Director Ahumada, to approve the recommendation. The motion carried by the following vote:**

**Yes:** 6 – James Ahumada, Eduardo Angeles, Raul Añorve, Carl Kemp, Abigail Mejia, and Randy Rawlings

**Excused:** 1 – David Sutton

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**LONG BEACH TRANSIT**  
**STATEMENT OF REVENUES AND EXPENSES**  
**FOR PERIOD JULY 1, 2025 TO AUGUST 31, 2025**

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	August 2024	August 2025	August Budget	%	Year to Date FY 2025	Year to Date FY 2026	Year to Date Budget	%
<b>OPERATING REVENUE</b>								
Passenger Fares	\$843,257	\$749,010	\$864,095	87	\$1,640,629	\$1,457,910	\$1,701,739	86
Dial A Lift Fares	3,652	4,288	3,848	111	7,154	8,198	7,462	110
Aqua Service Fares	88,845	91,922	73,974	124	188,038	167,264	146,133	114
Special Event Service Revenue	7,918	30,686	35,242	87	24,756	62,894	62,777	100
Advertising Revenue	56,250	68,750	68,750	100	112,500	137,500	137,500	100
Interest & Miscellaneous	503,538	467,761	387,780	121	1,068,657	983,136	774,571	127
<b>TOTAL OPERATING REVENUE</b>	<b>\$1,503,460</b>	<b>\$1,412,416</b>	<b>\$1,433,689</b>	<b>99</b>	<b>\$3,041,734</b>	<b>\$2,816,901</b>	<b>\$2,830,182</b>	<b>100</b>
<b>SUBSIDY REVENUE</b>								
Federal	\$1,750,000	\$1,588,622	\$1,588,622	100	\$3,350,000	\$3,177,244	\$3,177,244	100
State	2,668,574	2,385,427	3,209,969	74	5,337,148	4,827,378	6,419,938	75
County	5,772,902	4,936,593	5,120,594	96	9,119,747	9,055,868	10,241,188	88
Local	1,965,342	765,860	714,545	107	2,080,016	2,110,379	2,032,710	104
<b>TOTAL SUBSIDY REVENUE</b>	<b>\$12,156,818</b>	<b>\$9,676,502</b>	<b>\$10,633,730</b>	<b>91</b>	<b>\$19,886,911</b>	<b>\$19,170,869</b>	<b>\$21,871,080</b>	<b>88</b>
<b>TOTAL REVENUE</b>	<b>\$13,660,278</b>	<b>\$11,088,919</b>	<b>\$12,067,419</b>	<b>92</b>	<b>\$22,928,645</b>	<b>\$21,987,770</b>	<b>\$24,701,262</b>	<b>89</b>
<b>OPERATING EXPENSES</b>								
Operations	\$5,241,693	\$5,552,614	\$5,674,013	98	\$10,500,632	\$11,234,914	\$11,496,899	98
Maintenance	2,584,215	2,598,462	2,701,375	96	5,016,718	5,153,952	5,423,712	95
Administration	2,004,600	2,179,313	2,573,160	85	3,726,068	4,231,236	4,960,404	85
Fuel & Lubricants	410,984	487,224	547,609	89	905,548	982,900	1,097,677	90
<b>TOTAL OPERATING EXPENSES</b>	<b>\$10,241,492</b>	<b>\$10,817,613</b>	<b>\$11,496,157</b>	<b>94</b>	<b>\$20,148,967</b>	<b>\$21,603,001</b>	<b>\$22,978,692</b>	<b>94</b>
<b>NET INCOME (LOSS) BEFORE DEPR.</b>	<b>\$3,418,786</b>	<b>\$271,306</b>	<b>\$571,262</b>		<b>\$2,779,678</b>	<b>\$384,769</b>	<b>\$1,722,570</b>	
<b>DEPRECIATION</b>	<b>\$1,628,216</b>	<b>\$1,467,760</b>	<b>\$1,467,760</b>	100	<b>\$3,300,878</b>	<b>\$2,938,845</b>	<b>\$2,938,845</b>	100

**LONG BEACH TRANSIT  
SCHEDULE OF EXPENSES  
FOR PERIOD JULY 1, 2025 TO AUGUST 31, 2025**

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				Total	Current Month		Year to	Year to Date	
	Operations	Maintenance	Admin	Curr. Month	Budget	%	Date	Budget	%
<b>LABOR</b>									
Operators	\$2,782,254	\$0	\$0	\$2,782,254	\$2,666,609	104	\$5,672,842	\$5,507,288	103
Maintenance	0	608,638	0	608,638	654,905	93	1,291,053	1,314,042	98
Salaried	392,969	487,181	826,362	1,706,512	1,761,770	97	3,359,127	3,523,133	95
<b>FRINGE BENEFITS</b>									
FICA	224,543	78,390	59,737	362,669	383,816	94	731,938	779,820	94
Pension	368,001	128,497	94,009	590,507	694,231	85	1,194,966	1,410,446	85
Health	573,845	167,937	116,431	858,212	925,332	93	1,788,311	1,850,678	97
Workers' Compensation	617,533	44,186	4,975	666,694	666,153	100	1,332,548	1,332,306	100
Uniform & Tool Allowance	11,560	8,863	0	20,423	27,679	74	41,560	55,358	75
Unemployment & Other Fringes	7,096	3,590	42,849	53,535	55,784	96	74,985	104,818	72
<b>SERVICES</b>									
Advertising	0	0	65,416	65,416	95,022	69	82,006	120,044	68
Professional & Technical	31,207	34,553	185,943	251,704	415,526	61	397,534	689,456	58
Contract Maintenance	0	140,008	241,480	381,488	490,370	78	770,961	994,383	78
Security	279,934	44,935	0	324,869	363,739	89	645,177	727,465	89
Employment Physicals	0	0	26,472	26,472	20,500	129	43,532	41,000	106
Other	0	6,397	6,375	12,773	17,864	71	29,683	35,728	83

**LONG BEACH TRANSIT  
SCHEDULE OF EXPENSES  
FOR PERIOD JULY 1, 2025 TO AUGUST 31, 2025**

Page 3 of 4

	Operations	Maintenance	Admin	Total Curr. Month	Current Month Budget	%	Year to Date	Year to Date Budget	%
<b>MATERIALS &amp; SUPPLIES</b>									
Fuel & Lubricants	\$0	\$487,224	\$0	\$487,224	\$547,609	89	\$982,900	\$1,097,677	90
Fleet Parts & Supplies	0	587,239	0	587,239	560,233	105	1,077,028	1,120,474	96
Other Materials & Supplies	0	48,593	10,042	58,635	72,689	81	139,684	145,468	96
<b>UTILITIES</b>	0	164,692	44,449	209,142	183,496	114	379,094	371,787	102
<b>CASUALTY/LIABILITY COSTS</b>	0	7,895	373,171	381,065	412,865	92	804,532	825,730	97
<b>PURCHASED TRANS. SERVICE</b>									
Dial A Lift	107,452	0	0	107,452	116,429	92	214,047	230,630	93
Aqua Service	156,220	0	0	156,220	192,635	81	296,370	380,559	78
<b>MISC. EXPENSES</b>									
Dues & Subscriptions	0	0	11,553	11,553	15,833	73	21,907	31,666	69
Taxes, Fees	0	31,236	3,046	34,282	36,907	93	68,563	72,414	95
Training, Travel & Meetings	0	0	24,566	24,566	27,083	91	37,423	54,166	69
Schedules & Tickets	0	0	1,315	1,315	21,250	6	1,315	22,500	6
Safety & Misc. Items	0	4,703	14,621	19,325	15,938	121	35,464	31,876	111
Recruitment Advertising	0	0	2,995	2,995	6,623	45	4,657	13,246	35
Other	0	929	23,506	24,435	47,267	52	83,797	94,534	89
<b>TOTAL OPERATING EXPENSES:</b>	<b>\$5,552,614</b>	<b>\$3,085,686</b>	<b>\$2,179,313</b>	<b>\$10,817,613</b>	<b>\$11,496,157</b>	<b>94</b>	<b>\$21,603,001</b>	<b>\$22,978,692</b>	<b>94</b>

# LONG BEACH TRANSIT BALANCE SHEET

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	Balance at 08/31/25	Balance at 07/31/25	Balance at 08/31/24
<b><u>ASSETS</u></b>			
Cash and Investments	79,080,478	81,567,336	80,033,040
Receivables			
Federal	0	745,359	1,831,178
State	10,089,333	7,749,486	4,387,290
County	8,820,113	4,496,105	406,217
Local	3,528,440	4,985,398	3,516,423
Miscellaneous	3,831,441	3,509,864	2,877,974
Materials & Supplies Inv.	4,323,436	4,328,817	4,098,345
Net Capital Assets	110,732,041	110,891,777	115,932,924
Other Assets	16,430,929	17,712,572	21,504,069
<b>TOTAL ASSETS</b>	<b>236,836,211</b>	<b>235,986,714</b>	<b>234,587,459</b>
<b><u>LIABILITIES AND CAPITAL</u></b>			
Trade Payables	5,182,893	3,839,217	4,466,957
Accrued Payroll Liabilities	11,100,098	11,477,495	6,885,650
Net Pension Liability (GASB 68)	28,978,646	28,978,646	34,055,081
Compensated Absence Liabilities	4,123,135	4,087,470	5,156,573
Estimated Liabilities	81,849,618	82,802,977	73,180,984
Deferred Credits	28,721,470	28,007,422	22,949,786
<b>TOTAL LIABILITIES</b>	<b>159,955,861</b>	<b>159,193,227</b>	<b>146,695,030</b>
Federal Capital Contributions	342,828,994	341,839,805	340,140,821
State Capital Contributions	123,192,362	123,121,864	115,911,528
Local Capital Contributions	133,703,224	133,479,594	131,735,463
Accumulated Earnings (Losses)	(522,844,231)	(521,647,776)	(499,895,382)
<b>TOTAL CAPITAL</b>	<b>76,880,350</b>	<b>76,793,487</b>	<b>87,892,429</b>
<b>TOTAL LIABILITIES AND CAPITAL</b>	<b>236,836,211</b>	<b>235,986,714</b>	<b>234,587,459</b>



# Board Agenda Item No. 08 September 25, 2025

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## RECOMMENDED ACTION

To authorize the President and CEO to execute a five-year agreement with Vontas for the upgrade of the current on-premises environment to the cloud environment, including ongoing maintenance and support of the TransitMaster software.

## STAFF REPRESENTATIVE

Pretty George, Executive Director/VP, Information Technology

## BACKGROUND

Long Beach Transit (LBT) uses TransitMaster as the central Computer-Aided Dispatch (CAD) and Automated Vehicle Location (AVL) system, providing real-time tracking of buses, automated onboard announcements, accurate bus arrival predictions, and communication tools that support daily operations and improve the customer experience.

LBT's maintenance and support agreement for TransitMaster was last approved by the Board in July 2021. Currently, the system is hosted and managed entirely on-premises, requiring significant internal infrastructure and resources. With this renewal, the system will migrate to the Vontas Cloud environment, which will modernize this critical system by:

- Upgrade onboard radio communications to a multimodal interface, enabling the use of cellular technology for improved connectivity.
- Integrate head sign controls with the system, eliminating the need for drivers to update head signs manually.
- Enhance system reliability with a fully managed, redundant cloud infrastructure.
- Strengthen business continuity through a built-in disaster recovery platform, ensuring uninterrupted service during system failures or emergencies.
- Increase scalability and flexibility to support future system enhancements without significant hardware investments.

The ongoing maintenance and support agreement includes 24/7 system monitoring, software updates and upgrades, access to the customer portal, and system health checks. This renewal continues LBT's commitment to providing the latest technology tools, improving operational effectiveness, and maintaining a secure and modern IT environment aligned with industry best practices.

## PROCUREMENT

LBT has used the TransitMaster software to support its daily bus operations since 2001, with Vontas providing the services. TransitMaster software is proprietary software by Vontas; therefore, this is a sole-source procurement.

The contract includes cloud implementation services, software licensing and support. Vontas was determined to be fair and reasonable by LBT's Purchasing department.



**DBE/SBE PARTICIPATION**

A Disadvantaged Business Enterprise (DBE)/Small Business Enterprise (SBE) goal was not set for this contract due to the proprietary nature of the software and limited opportunity outside of the current vendor.

**ALTERNATIVES CONSIDERED**

Staff considered the procurement of a new software. However, staff do not recommend this option as it would require a significant investment of resources and result in substantial duplication of costs.

**BUDGETARY/FISCAL IMPACT**

Funds for the implementation and first year of the contract will be funded with capital dollars. Subsequent years will be included in future operating budgets.

The cost breakdown for the contract would be as follows:

Contract Year	
Implementation	\$352,629
Year One	\$434,555
Year Two	\$450,323
Year Three	\$470,754
Year Four	\$494,292
Year Five	\$519,006

**STAFF RECOMMENDATION**

Staff is requesting LBT’s Board of Directors to authorize the President and CEO to enter into a five-year contract with Vontas for cloud implementation, ongoing maintenance and support of the TransitMaster software, for a cost of \$2,721,559 with a 5% contingency \$136,078 for a total authorization amount not to exceed \$2,857,637.

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Kenneth A. McDonald  
President and Chief Executive Officer



## RECOMMENDED ACTION

To authorize the President and CEO to enter into a contract for the provision of cleaning and monitoring services at the Transit & Visitor Information Center (TVIC) with Downtown Long Beach Alliance (DTLB).

## STAFF REPRESENTATIVE

James Scott, Executive Director/VP, Maintenance and Infrastructure

## BACKGROUND

Long Beach Transit's (LBT) Transit & Visitor Information Center (TVIC) is located at the corner of First Street and Pine Avenue in downtown Long Beach and is adjacent to the Transit Gallery and Metro A Line station.

Opened in 2009, the TVIC offers a variety of customer service features. These include window service hours, Monday–Friday, 7 a.m.–6 p.m.; Saturday–Sunday, 8 a.m.–5 p.m., a real-time transit schedule display, and a fare vending kiosk. The facility also houses downtown Long Beach's first public restroom with a dedicated attendant, open daily from 5 a.m. to 1:30 a.m. and free to the public.

The TVIC also has a bus operators' lounge for rest and meal breaks with bus operators' restrooms separate from the public restrooms.

The public restrooms and the bus operators' lounge are serviced and cleaned by a host services firm. In alignment with LBT's strategic priorities to 'Improve Safety and Service Quality,' the host services firm monitors activity at the public restroom to protect the safety and comfort of transit customers and downtown visitors. The host services firm also performs periodic checks to ensure the public and bus operators' restrooms are fully stocked with supplies and maintained in clean and safe conditions.

The current contract for the provision of cleaning and monitoring services at the Transit and Visitor Information Center is set to expire on December 31, 2025.



**PROCUREMENT**

LBT issued a Request for Proposal (RFP) to qualified firms and received 3 qualified proposals. The 3 proposals were evaluated based on the following criteria:

- Qualifications of the firm,
- Crew size and proposed management,
- Technical solution, work plan
- Price.

The total amount of possible points for technical evaluation was 70 and pricing made up an additional 30 points, for a total of 100 points. Downtown Long Beach Alliance received the highest score from the evaluation committee with a score of 98.

Downtown Long Beach Alliance, located in Long Beach, CA, was found to be responsive and responsible by LBT’s procurement department.

**DBE/SBE PARTICIPATION**

A Small Business Enterprise (SBE) participation goal of 4% was established for this solicitation. As part of its subcontracting plan, DTLB Alliance has committed 4% to Long Beach Building Maintenance, a certified SBE, which will perform pressure washing services. This commitment satisfies the contract’s SBE participation requirement.

**ALTERNATIVES CONSIDERED**

Staff considered not entering a contract for hosting services. However, staff does not recommend this option as the current process has been working effectively for Long Beach Transit. Moreover, this service is critical to support LBT’s bus operators, transit customers and visitors in the Downtown Long Beach area.

**BUDGETARY/FISCAL IMPACT**

Funds are included in Fiscal Year 2026 Operating Budget, and funding for subsequent years will be included in future operating budgets.

<b>Contract Year</b>	
Year One	\$285,612
Year Two	\$295,443
Year Three	\$305,958
<b>Option Year</b>	
Year One	\$315,765
Year Two	\$326,844
<b>Total</b>	<b>\$1,529,622</b>



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### **STAFF RECOMMENDATION**

Staff is requesting LBT's Board of Directors to authorize the President and CEO to enter into a three-year contract with Downtown Long Beach Alliance (DTLB) for cleaning and monitoring services at the Transit & Visitor Information Center (TVIC) at a cost of \$887,013 with two, one-year options at \$315,765 for Option Year 1 and \$326,844 for Option Year 2, for a total authorization amount not to exceed \$1,529,622.

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Kenneth A. McDonald  
President and Chief Executive Officer



# Board Agenda Item No. 10

## September 25, 2025

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### RECOMMENDED ACTION

To adopt a resolution authorizing the President and CEO to submit a funding request to the California Department of Transportation for Senate Bill 1 State of Good Repair funds to obligate allocated funding in the amount of \$1,957,964 for Long Beach Transit's capital projects.

### STAFF REPRESENTATIVE

Marisol Barajas, Manager, Government Relations

### BACKGROUND

On April 28, 2017, Governor Jerry Brown signed Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017, into law. Section 19 of SB 1 modifies the State Transit Assistance (STA) program to provide new funding to transit operators in California for eligible state of good repair (SGR) capital projects. The SGR is funded from a portion of the new Transportation Improvement Fees on vehicle registrations, which commenced on January 1, 2018.

For Fiscal Year (FY) 2025-2026, the State Controller's Office (SCO) estimated that the SGR would provide close to \$138 million in funding statewide, with \$17 million allocated to Los Angeles County. Long Beach Transit (LBT), alongside other Los Angeles County Municipal Operators, will receive funding from the SGR program. Annually, the Los Angeles County Metropolitan Transportation Authority (Metro), as the Regional Transportation Planning Agency (RTPA), allocates the SGR funds through the Formula Allocation Procedure (FAP). Based on Metro's Transit Fund Allocations, LBT's State of Good Repair Program allocation will be \$1,957,964 for FY 2025–2026.

While the funding is formula driven, all eligible recipients are required to submit to the California Department of Transportation (Caltrans) a list of capital projects for which they plan to use the funds. Caltrans must approve these projects before the SCO will release the funds.

The deadline for submission of all required documentation to be eligible for the first quarterly distribution was September 5, 2025.

The eligible projects planned for these funds:

1. Bus Rehabilitation Project \$1,373,143—Support the state of good repair through targeted rehabilitation of the agency's compressed natural gas (CNG) bus fleet.
2. Dial-A-Lift (DAL) Replacement Project \$584,821—Replace Dial-A-Lift vans that have met their useful life. Requesting funding to support the purchase of up to (10) 17'



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battery-electric passenger vans that are fully ADA compliant, accommodating up to 6-9 passengers.

### **ALTERNATIVES CONSIDERED**

LBT considered funding sources other than the SGR. Upon evaluation, staff concluded insufficient viable funding sources to support the capital projects.

### **BUDGETARY/FISCAL IMPACT**

Based on the Metro's Transit Fund Allocations, LBT's SGR Program allocation for FY 2025–2026 is \$1,957,964.

### **STAFF RECOMMENDATION**

Staff is requesting LBT's Board of Directors adopt a resolution authorizing the President and CEO to submit a funding request to the California Department of Transportation for Senate Bill 1 State of Good Repair funds to obligate allocated funding in the amount of \$1,957,964 for Long Beach Transit's capital projects.

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Kenneth A. McDonald  
President and Chief Executive Officer



# Board Agenda Item No. 10 September 25, 2025

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## RESOLUTION OF LONG BEACH TRANSIT

Resolution authorizing the submittal of a funding request, required certification and assurances and authorized agent form for the Senate Bill 1 State of Good Repair Program.

**WHEREAS**, Long Beach Transit (LBT), is an eligible recipient of Senate Bill 1 (SB 1) State of Good Repair (SGR) funding administered through the California Department of Transportation (Caltrans); and

**WHEREAS**, Caltrans has developed guidelines for the purpose of distributing and administering SGR funds approved under SB 1 through the State Transit Assistance (STA) program to eligible transit operators which includes Long Beach Transit; and

**WHEREAS**, the Los Angeles County Metropolitan Transportation Authority (Metro) is the Regional Transportation Planning Agency (RTPA) for Los Angeles County authorized to receive and sub-allocate SGR funds to the transit operators under their jurisdiction based on the amounts published by the State Controller's Office (SCO); and

**WHEREAS**, Caltrans SGR guidelines require that a list of transit projects be submitted by September 5, 2025, and other supporting documents as necessary such as board authorized resolution, certification and assurances and authorized agent form can be uploaded upon approval; and

**WHEREAS**, LBT wishes to delegate authorization to submit the required funding request documentation and any amendments thereto to LBT President and CEO, or his/her designee.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of LBT that the grant recipient agrees to comply with all conditions and requirements set forth in the SGR program guidance, applicable statutes, and regulations pursuant to Caltrans-funded transit projects.

**NOW THEREFORE, BE IT FURTHER RESOLVED** that LBT President and CEO, or his/her designee, be authorized to execute all required documents of the Caltrans SB 1 SGR grant program and any amendments thereto with Caltrans.

### CERTIFICATION

The undersigned duly appointed Secretary/Treasurer certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the LBT Board of Directors held on September 25, 2025.

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Raul Añorve  
Secretary/Treasurer, Board of Directors

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Date



## INFORMATION ITEM

Long Beach Transit's February 2026 Service Change.

## STAFF REPRESENTATIVE

Jessica Cignarella, Manager, Service Planning, Transit Service Delivery and Planning

## BACKGROUND

Each service change is an opportunity for Long Beach Transit (LBT) to make incremental improvements while looking ahead to long-term goals and priorities. LBT holds three service changes over the course of each year, occurring in February, June, and August. This allows LBT to exercise flexibility in how we plan for and deliver service and affords staff with opportunities to make changes while meeting LBT's strategic priorities:

- Improve safety and service quality
- Exercise financial accountability
- Foster employee engagement
- Enhance customer experience
- Promote community and industry focus

Each fiscal year, LBT conducts a review of revenue hours and miles for all bus service. This process includes an analysis of each route's service span and frequency, along with a reassessment of routes that are not currently in operation. The review ensures resources are allocated efficiently to meet the needs of LBT's current and future customers.

### Current Service Status

There are currently 38 routes in operation with an additional four routes that remain suspended: Routes 52, 81, 96 ZAP, and 176 ZAP. Since 2020, four new routes have been implemented: Routes 2, 4, and 8 in Carson, and Route 141 on Artesia Boulevard. Although ridership and service levels have not yet fully returned to prior levels, steady progress has been made.

### February 2026 Service Change

The upcoming February 2026 service change focuses on expanding late-night service, refining route alignments and schedules to match current ridership patterns, and positioning LBT for sustainable future growth. Building on the foundation of LBT's 2018 Comprehensive Operational Analysis (COA), the STAR Initiative.

#### Expanded Late-Night Trips

Additional late-night trips will be provided on routes that operate along LBT's high-quality transit corridors (HQTCs).



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Service spans for Routes 21, 22, 46, 61, 94, 173, 174, and 191 will be as follows:

- Weekdays: 4:40 a.m. – 1:12 a.m.
- Saturdays: 4:46 a.m. – 1:12 a.m.
- Sundays: 4:55 a.m. – 1:12 a.m.

These adjustments extend operating hours and bring LBT service closer to the former span of 4:00 a.m. – 1:30 a.m.

### Enhanced Weekday Service Levels

Weekday service levels, or frequency, will be enhanced for Routes 21, 51, and 104.

#### Route 21

- Change: Routes 21 and 23 combined into a single, direct route.
- Frequency: Improved from every 60 minutes to every 30 minutes.
- Benefits: Provides consistent service, expands access to destinations such as Paramount High School and Walmart, and improves transfer opportunities through extension to a shared northern terminal with Route 71.

#### Route 51

- Change: Routes 51 and 52 combined into a single, direct route.
- Frequency: Improved from every 30 minutes to every 15 minutes.
- Benefits: Establishes frequent service to Compton College while maintaining current service levels along this HQTC.

#### Route 104

- Change: Routes 102 and 104 combined into a single, direct route.
- Frequency: Improved from every 60 minutes to every 30 minutes.
- Benefits: Provides consistent service to Long Beach Airport and simplifies the route structure for greater clarity and ease of use.

### Route Discontinuation

To optimize service for greater customer benefit, Route 81 will be discontinued. Former Route 81 customers will have access to frequent bus service within a quarter mile north and south along the neighboring HQTCs of 7th Street and Anaheim Street.

### Community Engagement and Future Planning

LBT will hold community information sessions to inform the public about upcoming service changes before they go into effect.

As LBT continues through Fiscal Year 2026 and strategically plans for the future, staff will reassess suspended routes and develop an action plan. The new COA, expected to be completed in the summer of 2026, will guide the long-term vision for a frequent transit network, improved local circulation, enhanced regional connectivity, and a right-sized bus fleet.



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Additionally, LBT is pursuing grant funding to support transit priority along HQTCs, expand the battery-electric bus fleet toward a fully zero-emission fleet by 2040, and strengthen service quality and the customer experience.

### **STAFF RECOMMENDATION**

Not applicable. Information item only.

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Kenneth A. McDonald  
President and Chief Executive Officer



**INFORMATION ITEM**

LBT’s Preparation for the 2028 LA Olympic and Paralympic Games through Internal Alignment and External Partnership

**STAFF REPRESENTATIVE**

Kimberly Yu, Deputy CEO

**BACKGROUND**

In the summer of 2028, Los Angeles will host the Summer Olympic and Paralympic Games, bringing unprecedented international attention and requiring regional mobility coordination. As a key host city, Long Beach will stage 11 Olympic and 7 Paralympic events along its waterfront, making it the second-largest venue hub outside of Los Angeles. See Table A for a breakdown of events and locations in City of Long Beach.

**Table A: List of Sports Events in Long Beach (Olympics and Paralympics)**

Sport	Venue	Location
Beach Volleyball/Blind Football	Alamitos Beach	780 E Shoreline Dr
Coastal Rowing	Long Beach Waterfront	Near Shoreline Village
Canoe Sprint/Para Canoe-Sprint	Marine Stadium	5255 Paoli Way
Rowing/Para Rowing	Marine Stadium	5255 Paoli Way
Sailing	Belmont Veterans Memorial Pier	15 39th Pl (Belmont Shore)
Marathon Swimming	Long Beach Waterfront	Near Shoreline Village
Artistic Swimming/Para Swimming	Temporary Aquatics Center (Convention Center Lot)	300 E Ocean Blvd
Water Polo	Temporary Aquatics Center (Convention Center Lot)	300 E Ocean Blvd
Sport Climbing/Para Climbing	Temporary Wall (Convention Center Lot)	300 E Ocean Blvd
Handball/Sitting Volleyball	Long Beach Arena	300 E Ocean Blvd
Target Shooting/Shooting Para Sport	Temporary Indoor Range (Convention Center Lot)	300 E Ocean Blvd

To prepare for the 2028 Olympic and Paralympic Games, Long Beach Transit has established an internal Executive Steering Committee (Committee) to oversee:

- Planning efforts,
- Coordinate cross-departmental activities,



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- Ensure the agency is operationally ready,
- Support existing customers,
- Meet increased Olympic demand.

The following table (Table B) outlines LBT’s coordinated planning framework to ensure operational readiness and strategic alignment. Each department plays a critical role in supporting seamless transit operations, enhanced customer experience, and effective stakeholder collaboration.

As part of this effort, LBT will leverage its internal and external coordination for the upcoming 2026 FIFA World Cup. This large-scale event will provide an opportunity to test LBT’s capacity to support heightened transportation demand, evaluate operational performance under mega-event conditions, and identify areas requiring additional investment and resources. These coordinated efforts will strengthen interagency collaboration, ensure readiness for the 2028 Games.

**Table B: LBT's Workflow, Planning Processes and Deliverables Aligned**

Department	Planning Processes	Deliverable(s)
Transit Service Delivery and Planning	Regional Games Enhanced Transit Service	Operations, Service, Safety/Security Plans
	Temporary Park and Ride Facilities	
	Speed and Reliability	
	Safety and Security	
Maintenance and Infrastructure	Regional Games Enhanced Transit Service	Maintenance and Fleet Plan
	Customer Information, Signage and Wayfinding	
	Infrastructure	
	Station Events and Activations	
General Management (CEO/DCEO)	Stakeholder Integration	Funding Plan
	Finance and budget	
Organizational Development and Administration	Volunteer Program	Workforce Plan
	Employee Engagement	
Information Technology	Fare Payment, Integrated Ticketing, TAP (technology side)	Technology Plan
Government Relations	Stakeholder Integration	Stakeholder Plan
	Coordination of City's Events and Activations	



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Customer Relations and Communications	Customer Satisfaction	Communication Plan
	Marketing and Communication	
	Coordination of City's Events and Activations	
Finance and Budget	Finance and budget	Budget and Cost Plan
	Fare Payment, Integrated Ticketing, TAP (finance side)	
Board Relations	Stakeholder Integration	Board Communication

For example, Transit Service Delivery and Planning (TSD/P) will work closely with regional transportation partners to coordinate the Regional Transit Service Plan through an iterative and collaborative process that will shape LBT’s services for customers, special event spectators, and the supporting workforce. Similarly, Government Relations is responsible for developing a plan that outlines how LBT will coordinate with LA Metro (policy level), the LA28 Organizing Committee, the City of Long Beach, the Port of Long Beach, Caltrans, and other regional partners to ensure that our plans align with broader regional transportation strategies.

### Interagency and External Coordination

Staff are actively participating in ongoing planning and coordination meetings with regional transportation partners and City of Long Beach through various forums, including the LA28/FIFA World Cup 2026 monthly coordination meetings, General Managers meetings, the recently initiated City of Long Beach Coordination meetings, and the Los Angeles County Municipal Operators Association (LACMOA) (a coalition of 16 municipal transit agencies in Los Angeles County that collaborates on regional mobility planning, funding strategies, and service integration). These sessions focus on:

- Service integration across agencies
- Rider information and wayfinding strategies
- Safety and security coordination
- Customer experience enhancements

### Strategic Importance

LBT is taking a proactive and strategic approach to prepare for the 2028 Olympic and Paralympic Games while balancing the needs of its existing customers and the broader community. This initial framework will foster strong cross-departmental planning, regional coordination, and testing during the 2026 FIFA World Cup, positioning LBT to deliver safe, reliable, and customer-focused transportation during two of the world’s largest sporting events.



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### **STAFF RECOMMENDATION**

Not Applicable. Information Item.

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Kenneth A. McDonald  
President and Chief Executive Officer



# Board Agenda Item No. 15

## September 25, 2025

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### RECOMMENDED ACTION

To adopt a resolution approving the Amended Articles of Incorporation of the Long Beach Public Transportation Company to conform to requirements for property tax exemption under California Revenue and Taxation Code section 214

### STAFF REPRESENTATIVE

Vincent C. Ewing, General Counsel

### BACKGROUND

The Long Beach Public Transportation Company ("LBT") seeks to secure a property tax exemption under California law. To qualify for the property tax exemption, the California Franchise Tax Board (FTB) and the Board of Equalization (BOE) require specific language in the Articles of Incorporation, including: (1) an irrevocable dedication of assets to public and charitable purposes, and (2) a dissolution clause requiring assets to be distributed to the City of Long Beach or another qualifying nonprofit organization. These provisions are mandated under California Revenue and Taxation Code section 214 and Title 18, California Code of Regulations section 136.

### Exemption Process Overview and Timeline

LBT is currently in the process of seeking recognition of its tax-exempt status under California's exemption laws. To achieve this, a multi-step process is required:

**Step 1: Board Action and Amended Articles Submission (Estimated Completion Time: 2 days)**  
The CEO and General Counsel will present this matter to the Board of Directors and recommend that it adopt the proposed Amended Articles of Incorporation. The amendments modernize the Articles, which were originally adopted in 1963, to align with current laws and explicitly strengthen LBT's position as a nonprofit public benefit corporation that operates exclusively public transportation services for no profit. If approved, the Amended Articles will be submitted electronically to the California Secretary of State.

**Step 2: Submission of Exemption Application Materials (Estimated Completion Time: 6 months)**  
Assuming the Board approves the amendments, General Counsel and Tax Counsel will compile and submit the necessary application packet to the FTB and BOE. This packet will include the amended Articles, bylaws, financial statements, narrative descriptions of LBT's operations, director and officer information, and other supporting documents. This stage may take up to six months due to the extensive documentation required and the review timelines of state agencies.



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Step 3: Agency Review and Coordination with Los Angeles County (Estimated Completion Time: 2 months)

After the FTB and BOE review and respond to LBT's application, General Counsel and Tax Counsel will confer with Los Angeles County regarding confirmation of LBT's tax-exempt status and potential refunds of property taxes previously paid. This step is expected to take approximately two months.

In total, the full exemption process is estimated to take approximately eight (8) months from the date of Board action, assuming timely responses from the FTB and BOE.

### **ALTERNATIVES CONSIDERED**

No viable alternatives exist. To qualify for the property tax exemption under California law, the Articles of Incorporation must contain the required dedication and dissolution clauses. Without these amendments, LBT cannot obtain the exemption or the resulting property tax relief.

### **BUDGETARY/FISCAL IMPACT**

Approval of the Amended Articles of Incorporation and subsequent successful recognition of tax-exempt status will reduce or eliminate LBT's property tax liability on qualifying facilities. This will result in significant cost savings for the organization.

### **STAFF RECOMMENDATION**

Staff is requesting LBT's Board of Directors to adopt the resolution approving the Amended Articles of Incorporation of the Long Beach Public Transportation Company to conform to requirements for property tax exemption under California Revenue and Taxation Code section 214.

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Kenneth A. McDonald  
President and Chief Executive Officer



## **Board Agenda Item No. 15 September 25, 2025**

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### **RESOLUTION OF LONG BEACH TRANSIT**

Resolution authorizing the amended Articles of Incorporation of the Long Beach Public Transportation Company to conform to requirements for property tax exemption under California Revenue and Taxation Code section 214.

**WHEREAS**, the Board of Directors has reviewed proposed amendments to the Articles of Incorporation to include specific dissolution and irrevocable dedication clauses in accordance with requirements set forth by the California Franchise Tax Board for property tax exemption under California Revenue and Taxation Code section 214;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Directors hereby adopts the Amended Articles of Incorporation of the Long Beach Public Transportation Company, as presented and attached hereto, effective September 25, 2025;

**FURTHER RESOLVED**, that the President and CEO is authorized and directed to take all actions necessary to file such Amended Articles with the California Secretary of State and to submit them as part of the property tax exemption application to the California Franchise Tax Board.

**IN WITNESS WHEREOF**, the undersigned has executed this Resolution as of the date first above written.

\_\_\_\_\_  
Abigail Mejia, Chair, Board of Directors

\_\_\_\_\_  
Raul Añorve, Secretary, Board of Directors

## **Amended Articles of Incorporation of Long Beach Public Transportation Company**

We, the undersigned, do hereby certify that the following Articles of Incorporation are adopted as the Amended Articles of Incorporation of the Long Beach Public Transportation Company (the "Corporation") pursuant to the applicable provisions of the California Nonprofit Public Benefit Corporation Law, in order to conform to requirements for property tax exemption under California Revenue and Taxation Code section 214 and Title 18, California Code of Regulations, section 136.

### **Article I – Name**

The name of this corporation is: Long Beach Public Transportation Company.

### **Article II – Purpose**

This Corporation is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for public and charitable purposes.

### **Article III – Dedication of Assets**

The property of this Corporation is irrevocably dedicated to public and charitable purposes. No part of the net earnings, properties, or assets of this Corporation, on dissolution or otherwise, shall inure to the benefit of any private person or individual, or any director or officer of this Corporation.

### **Article IV – Dissolution**

Upon the dissolution or winding up of this Corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this Corporation shall be distributed to the City of Long Beach or another nonprofit organization which is organized and operated exclusively for charitable purposes and which has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code and which qualifies for the welfare exemption under California law.

**Article V – Incorporator**

The name and address of the incorporator are unchanged from those listed in the original Articles of Incorporation on file with the California Secretary of State.

IN WITNESS WHEREOF, the undersigned has executed these Amended Articles of Incorporation on behalf of the Corporation this 25th day of September 2025.

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Kenneth A. McDonald  
President and CEO